

## General Information

The Small Business Utility Bill Assistance Program offers a one-time matching grant of 50% of the past due amount of an eligible City of Columbus water, sewer, stormwater or power bill, up to a \$5,000 maximum. Eligibility requirements are in the next column.

The program does not apply to AEP accounts or those located outside of the City of Columbus. Funding is limited and provided on a first-come, first-served basis as funds remain available.

Approved customers will receive a one-time credit on their account.

Customers can also request a special payment plan arrangement on their bill by calling Customer Service or applying online at:

<https://www.columbus.gov/payassist>.

For questions or assistance, please contact Customer Service at 614-645-8276 weekdays 7AM - 6PM or email: [BillAssist@columbus.gov](mailto:BillAssist@columbus.gov).

## Eligibility Requirements

To be eligible for the assistance, applicants must have an active City of Columbus water, sewer, stormwater or power account for their business and meet the following criteria:

- Business must be located within the City of Columbus.
- The Columbus utility bill must be at least 90 days delinquent.
- Business is an employer with at least 2 employees and no more than 25 employees paid via W-2 wages.
- Applicant business has experienced revenue loss or incurred unplanned costs caused by COVID-19.
- Applicant business is in good standing with the city's income tax division.
- Applicant business is not a party to current or pending litigation or enforcement action by the City of Columbus.

### Ineligible Businesses:

- Businesses operated by a governmental agency.
- Applicant business is primarily engaged in political or lobbying activities or political issue advocacy.
- The applicant business is primarily engaged in the sale, cultivation or distribution of cannabis products.
- The applicant is a State of Ohio liquor agency.
- The applicant business is a financial institution that makes loans or issues credit to the public, including but not limited to banks, credit unions, pay day lenders, or any other small business.



# Small Business Utility Bill Assistance Program

The City of Columbus is providing special funding to help eligible small businesses impacted by the COVID-19 pandemic. This funding will help lower overdue, unpaid city utility charges.

Please see details and requirements inside.

To apply, complete and return the enclosed application with the required documentation or apply online: [www.columbus.gov/payassist](https://www.columbus.gov/payassist).

THE CITY OF  
**COLUMBUS**  
ANDREW J. GINTHER, MAYOR

DEPARTMENT OF  
PUBLIC UTILITIES

## SMALL BUSINESS UTILITY BILL ASSISTANCE APPLICATION

Business Name: \_\_\_\_\_

Business Representative: \_\_\_\_\_

Federal Employment ID #: \_\_\_\_\_

Address: \_\_\_\_\_

Number \_\_\_\_\_ Street / Road \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Number of W-2 employees: \_\_\_\_\_

Account # from Columbus water/sewer/stormwater bill: \_\_\_\_\_

Account # from Columbus power bill (if applicable): \_\_\_\_\_

Please mail this application to: Columbus Department of Public Utilities  
Small Business Utility Bill Assistance Program  
910 Dublin Road  
Columbus OH 43215

Or email it to: [BillAssist@columbus.gov](mailto:BillAssist@columbus.gov)

I am an authorized representative of the business requesting assistance; My business has experienced loss or incurred unplanned costs caused by job loss, reduced income or other financial hardship due to the COVID-19 pandemic; My primary place of business is located in the corporate limits of the City of Columbus; My business is not delinquent on any City of Columbus taxes; and My business is not a party to any current or pending litigation or enforcement action by or with the City of Columbus.

I certify that the information provided in this certification is true and accurate to the best of my knowledge. I further understand that providing false representations constitutes an act of fraud. False, misleading or intentionally incomplete information may result in denial of the application, repayment of any funds received through the Small Business Utility Bill Assistance Program or other remedies available under law. I understand that in certain circumstances, the City of Columbus may ask for additional documentation to verify the above information is accurate.

Applicant's signature: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared by signature (if different from applicant): \_\_\_\_\_